

MAYWOOD PUBLIC LIBRARY DISTRICT
Board of Trustees
Regular Board Meeting

Agenda

May 22, 2024
6:30 PM

1. Call to Order & Roll Call
2. Adoption of Agenda
3. Introduction of Visitors
4. Public Comment
5. Minutes
 - 5a. **Action Item:** Approval of the minutes of the Regular meeting held on March 20, 2024
 - 5b. **Action Item:** Approval of the executive session minutes of the Regular meeting held on March 20, 2024
 - 5c. **Action Item:** Approval of the Special meeting minutes held on April 26, 2024.
 - 5d. **Action Item:** Approval of the Executive Session minutes of the Special meeting held on April 26, 2024
6. Communications & Announcements
7. Treasurer's Report
 - 7a. **Action Item:** Approve April 2024 Treasurers Report
 - 7b. **Action Item:** Ratify the Accounts Payable for April 2024 in the amount of \$46,904.82 approve the Accounts Payable for May 22, 2024 in the amount of \$44,459.83
 - 7c. **Action Item:** Approval of Library Payroll for March 20, 2024 in the amount of \$17,854.09, April 3, 2024 in the amount of \$17,736.62, April 17, 2024 in the amount of \$20,813.66, May 1, 2024 in the amount of \$18,6583.16 and May 15, 2024 in the amount of \$21,89932
 - 7d. **Action Item:** Ratify the transfer of \$200,000 on May 16, 2024, from the US Bank Primary account US Bank Accounts Payable account to pay invoices and payroll.
8. Interim Directors Report
9. Committee Reports
10. Old Business
 - 10a. **Discussion/Action Item:** Decennial Committee final meeting date and report

MAYWOOD PUBLIC LIBRARY DISTRICT

Board of Trustees
Regular Board Meeting
May 22, 2024
Agenda
Pg 2

11. New Business

- 11a. **Discussion/Action Item:** Accept the resignation of Library Director Leighton Shell effective May 17, 2024, with a two week paid separation.
- 11b. **Discussion/Action Item:** Appoint Head of Youth Services, Daniela Martinez, as Interim Director with the salary adjustment to \$65,000 while she serves in that capacity.
- 11c. **Discussion/Action Item:** Continue using Kathy Parker as consultant to guide and train Ms. Martinez.
- 11d. **Discussion/Action Item:** Approve hiring Doreen Berrien as consultant to perform the duties of the Business Office during the transition period with a monthly fee of \$2,200.
- 11e. **Discussion/Action Item:** Appoint Daniela Martinez as the IMRF Authorized Agent
- 11f. **Discussion/Action Item:** FY2024/2025 Draft Budget
- 11g. **Discussion/Action Item:** TIF discussion
- 11h. **Discussion/Action Item:** Director Search proposals

12. Comments from the Board

13. Executive Session

- Pursuant to 5 ILCS 120/2(c)(2), "Executive Session to discuss the employment, compensation, discipline, performance, or dismissal of specific employees" and

14. Adjournment