

iPad Lending Policy

Approved 08/2023

The Maywood Public Library makes Apple iPads available to Maywood Library Card Holders. iPads are provided according to availability and the following conditions:

Who can check out an iPad?

- The borrower must be an adult (age 18 or older).
- The borrower must have a Maywood library card in good standing.
- The borrower must show a valid form of identification (driver's license or state ID) in addition to their library card each time an iPad is checked out. A copy of the ID will be made.
- Under no circumstances will a user be allowed to check out an iPad for another person.

Checking Out and Returning Information

- Borrower must complete an "iPad Lending Agreement".
- Only one (1) iPad may be checked out per household.
- iPads can only be checked out for a single checkout period and cannot be renewed.
- When the iPad is returned, there is a 24-hour waiting period to check out another iPad by that household.
- iPads must be returned to the Reference Desk in the computer center during library hours with all accessories. Use of the book drop will result in a loss of iPad borrowing privileges.
- The borrower is responsible for any loss or damage to the device while in his/her possession.

Fines and Fees

- If the iPad is not returned, the device will be remotely locked and rendered unusable, and the borrower will be charged for the cost of the iPad and accessories.
- The borrower assumes full responsibility for the cost of repair or replacement in the event the iPad is lost, damaged, or stolen. Charges will accrue for missing, lost, unreturned, or damaged accessories. The library will assess the technological issues and charge the borrower accordingly. A current table of replacement and repair charges is available upon request.

- If the borrower modifies or tampers with the iPad operating system (i.e., jailbreaks the iPad) or voids the warranty, the borrower will be charged the replacement cost of the iPad.

Regulations of Use

- The iPad must be returned in the same condition as when it was borrowed.
- Users may not add or remove apps, download any programs, or change the configuration of the iPad in any way.
- Borrowers are required to report any problems experienced with the iPad during their borrowing period. The working condition of the iPad will be assessed before checkout and upon its return.
- A patron will need to complete an “iPad Borrowing Agreement” acknowledging financial responsibility for lost or damaged equipment.
- The Maywood Public Library district reserves the right to refuse service to anyone who abuses the equipment or is repeatedly late in returning the iPad.