

**MAYWOOD PUBLIC LIBRARY DISTRICT
BOARD OF DIRECTORS MEETING**

JANUARY 19, 2022

President Erica Sanchez called the meeting to order at 6:37 p.m.

Adoption of the Agenda

E. Wimbush questioned the validity of the Agenda. After much discussion J. Rice moved and S. Lee seconded to adopt the agenda. Ayes – E. Sanchez, J. Rice, S. Lee and S. Williams. Nays E. Wimbush and A. Barber-Burnside.

Visitor

Tanya Butler wants to use the 3rd Floor for an exhibit. The creator of the exhibit will come to a board meeting.

Tenielle Campbell from the Village of Maywood Planning and Zoning Commission.

Kathy Parker

Roll Call

Present: Erica Sanchez, Sinaria Lee, Shakeesta Williams, (via phone) Arnettra Barber- Burnside, Elliot Wimbush and John Rice

Also present: Interim Director Felipe Altamirano, Josephine Zaabel, Stephanie Samuels, Jori Daniels, Daniela Martinez, Marcia Burton, Trent Travis, K. Robles, and J. Brooks.

Approval of Minutes

A. Barber-Burnside moved and J. Rice seconded to approve the minutes of the November 3, 2021 Board Meeting. All ayes. Motion carried.

Communications & Announcements

Daniela Martinez spoke about her programs in December and notified the board that January programs were cancelled due to a direct order from the Board President to stop all spending so supplies were not able to be purchased.

Jori Daniels spoke about her programs for December and also notified the Board that her January programs were cancelled due to a direct order from the Board President to stop all spending so again supplies were not able to be purchased. Also, because of this Directive all passport applications had to be cancelled because we couldn't purchase envelopes for mailing which resulted in a loss of Library income.

Wimbush and A. Barber-Burnside questioned the validity of this directive from the Board President. After much discussion it was decided that the Library Staff could purchase up to \$1,500 for programing for the month.

Treasurer's Report

S. Williams read the Treasurer's Report November 2021 Treasurer's Report. Sanchez moved and S. Lee seconded to approve the November 2021 Treasurer's Report subject to audit. Votes polled: Erica Sanchez, Sinaria Lee, Shakeesta Williams, Arnettra Barber-Burnside, John Rice and E. Wimbush. ayes 6, nays 0, absent 0. Motion carried.

Accounts Payable

Wimbush moved and S. Williams seconded to approve the December 2021 Accounts Payable. Votes polled: Erica Sanchez, Sinaria Lee, Shakeesta Williams, Arnettra Barber-Burnside, John Rice, Elliot Wimbush – ayes 6 nays 0, absent 0. Motion carried.

E. Wimbush moved and S. Williams seconded to approve the January 2022 Accounts Payable. Votes polled: E. Sanchez, Sin aria Lee, Shakeesta Williams, Arnettra Barber-Burnside, John Rice, and Elliot Wimbush – ayes 6 nays 0 absent 0 Motion carried.

Librarian's Report

Erica Sanchez read S. Huntington's last Librarian's Report.

F. Altamirano interim Director gave his report for January. In his report he asked for supplies to be purchased due to the directive from the Board President to stop spending. Supplies he asked for were needed to keep the Library running smoothly. At that point J. Rice accused the staff of stealing the supplies. Only two board members (E. Wimbush and A.Barber-Burnside) questioned J. Rice's accusations.

E. Wimbush moved and A. Burnside seconded to accept both Librarian's Report with thanks and that the good work continue. Board Polled. All ayes. Motion carried.

New Business

Hire Kathy Parker Consulting to conduct an organizational evaluation of the Maywood Public Library District as outlined in the attached proposal. Kathy Parker spoke about her qualifications. E. Wimbush and A. Barber-Burnside questioned the legality of only one proposal since this was not discussed at a prior Board Meeting. E. Wimbush moved and A. Barber-Burnside seconded to table hiring Kathy Parker until they received at least two other proposals which Kathy Parker agreed with. Board Polled. E. Wimbush, and A. Barber-Burnside aye. E. Sanchez, J. Rice, S. Williams and S. Lee nay. 2 ayes 4 nays Motion failed.

E. Sanchez moved and S. Lee seconded to hire K. Parker. Board Polled. E. Sanchez, S. Lee, J. Rice, S. Williams, all ayes. E. Wimbush and A. Barber-Burnside nay. 4 ayes 2 nays Motion carried.

Update all Library bank signatures to include all Board members and no staff members – After much discussion it was decided that the Interim Director and the Business Manager and the

Officers of the Maywood Public Library Board of Directors would be on the Library accounts.
Board polled. All ayes. Motion carried.

Cease all spending outside of the regular monthly invoices of the Library until further notice and all invoices cannot be paid until approved at a Board Meeting. A schedule will be set up for the Treasurer to come in and sign checks so finance charges would not be incurred.

Hiring a search firm to conduct search for new director – Postponed until consultant gives some recommendations. Board polled. All ayes. Motion carried.

Adjournment

E. Wimbush moved and E. Sanchez seconded to adjourn the meeting at 9:30pm

All ayes. Motion carried

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Respectfully submitted,

Felipe Altamirano