

**MAYWOOD PUBLIC LIBRARY DISTRICT**  
Budget & Appropriation Hearing  
Agenda

September 13, 2023  
6:30 p.m.

1. Call to Order & Roll Call
2. Presentation of the Appropriations Ordinance for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024 - Ordinance FY24-01 Budget And Appropriation Ordinance (per 75 ILCS 16/30-85)
3. Public Comment
4. Adjournment

**BUDGET AND APPROPRIATION ORDINANCE**

**ORDINANCE FY 24-02**

**MAYWOOD PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS**

**FISCAL YEAR JULY 1, 2023 to JUNE 30, 2024**

**WHEREAS**, this Ordinance constitutes the Budget and Appropriation Ordinance for the Maywood Public Library District, Cook County, Illinois, for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, the Board of Trustees of the Maywood Library Public Library District, Cook County, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the Fiscal Year beginning July 1, 2023 and ending on June 30, 2024, and the same being conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

**WHEREAS**, a public hearing was held as to such Annual Budget and Appropriations Ordinance on September 13, 2023, notice of which was given at least thirty (30) days prior thereto in accordance with law; and

**WHEREAS**, all other legal requirements have been complied with by the Board of Trustees of the Maywood Public Library District;

**BE IT ORDAINED** by the President and the Board of Library Trustees of the Maywood Public Library District, Cook County, Illinois, as follows:

SECTION 1. The following budget and appropriation amounts are adopted for the fiscal year beginning July 1, 2023 and ending June 30, 2024. The following sums, or so much thereof as by law may be authorized, shall be and the same are hereby budgeted, set aside, and appropriated for the specified library purposes for the fiscal year beginning on July 1, 2023, and ending on June 30, 2024; and the objects and purposes for which said appropriations are made and the amounts thereby appropriated are as follows:

	<u>Appropriated</u>
<b>I. CORPORATE FUND</b>	
Salaries	\$ 765,000.00
Healthcare Premiums	\$ 70,000.00
Trustee Development	\$ 4,000.00
Staff Development	\$ 4,200.00
Travel	\$ 2,400.00
Membership Dues	\$ 5,400.00
Adult Books	\$ 20,400.00
YS Books	\$ 18,000.00

	<u>Appropriated</u>
SWAN - Lost Books	\$ 2,400.00
Periodicals	\$ 4,200.00
Adult AV	\$ 9,000.00
YS AV	\$ 9,000.00
Software	\$ 8,400.00
Technology	\$ 6,000.00
Library Supplies	\$ 15,600.00
Patron Services Supplies	\$ 3,600.00
Tech Services Supplies	\$ 1,200.00
Bank Fees	\$ 1,440.00
Hospitality	\$ 3,000.00
Printing	\$ 3,600.00
Postage	\$ 3,600.00
Telephone	\$ 12,600.00
Publicity	\$ 6,000.00
Professional Services	\$ 54,000.00
Natural Gas	\$ 49,140.00
Databases & E-Resources	\$ 28,800.00
Water	\$ 13,860.00
Electricity	\$ 108,000.00
Garbage	\$ 10,800.00
Maintenance of Equipment	\$ 44,100.00
Contract Bldg Maint	\$ 72,000.00
Janitorial Supplies	\$ 8,820.00
General Maint -Bldg	\$ 66,150.00
SWAN	\$ 31,200.00
Local History	\$ 250.00
Special Events	\$ 12,000.00
Adult Programming	\$ 8,400.00
YS Programming	\$ 8,400.00
Equipment Purchase	\$ 7,200.00
Capital Improvements	\$ 48,000.00
Legal Fees	\$ 18,000.00
Misc. Grant Expenses	\$ 9,000.00
DCEO Grant Expenses	\$ 420,000.00
Per Capita Grant Expenses	\$ 41,616.00
Vending Machine Expenses	\$ 1,800.00
Total Corporate Fund Appropriation	\$ 2,040,576.00

Appropriated

**II. ILLINOIS MUNICIPAL RETIREMENT FUND**

Total Illinois Municipal Retirement Fund Appropriation \$ 117,300.00

**III. SOCIAL SECURITY FUND**

Total Social Security Fund Appropriation \$ 64,800.00

**IV. AUDITING FUND**

Total Auditing Fund Appropriation \$ 8,400.00

**V. LIABILITY INSURANCE FUND**

Total Liability Insurance Fund Appropriation \$ 48,000.00

**VI. WORKMEN'S COMPENSATION FUND**

Total Workmen's Compensation Fund Appropriation \$ 1,260.00

**VII. LIBRARY BUILDING AND SITES FUND**

Total Library Building & Sites Fund Appropriation

**VIII. UNEMPLOYMENT INSURANCE FUND**

Total Unemployment Insurance Fund Appropriation \$ 6,300.00

SUMMARY

I. CORPORATE FUND	\$ 2,040,576.00
II. ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 117,300.00
III. SOCIAL SECURITY FUND	\$ 64,800.00
IV. AUDITING FUND	\$ 8,400.00
V. LIABILITY INSURANCE FUND	\$ 48,000.00
VI. WORKMEN'S COMPENSATION FUND	\$ 1,260.00
VII. LIBRARY BUILDING AND SITES FUND	\$ -
VIII. UNEMPLOYMENT INSURANCE FUND	\$ 6,300.00
	\$ 2,231,076.00

SECTION 2. As part of the Annual Budget, it is stated:

- a. The cash on hand at the beginning of the fiscal year is \$1,566,295.00
- b. The estimated cash expected to be received during the fiscal year from all sources is \$2,127,674.00
- c. The estimated expenditures for the fiscal year are \$1,961,269
- d. The estimated cash expected to be on hand at the end of the fiscal year is \$1,732,700.00
- e. The estimated amount of taxes to be received during the fiscal year is \$1,598,094
- f. The estimated amount of income to be received from sources other than library taxes is \$529,580.00

SECTION 3. Funds in the total amount of \$2,231,076.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated as specified.

SECTION 4. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund.

PASSED by the Board of Library Trustees on September 13th, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Shakeesta Williams, President  
Board of Library Trustees  
Maywood Public Library District

ATTEST:

\_\_\_\_\_  
LaSondra Banks, Secretary  
Board of Library Trustees  
Maywood Public Library District

(SEAL)

