

**Regular Board Meeting Minutes  
of the  
MAYWOOD PUBLIC LIBRARY DISTRICT**

**December 18, 2024**

1. CALL TO ORDER & ROLL CALL

The Regular Meeting of the Maywood Public Library District Board of Trustees was called to order by President Shakeesta Williams at 6:30 PM on Monday, December 18, 2024, at the Maywood Public Library District.

Secretary Banks conducted the roll call.

Present: Trustee Williams, Barber-Burnside, Sanchez, Banks, Bulter, Rice

Absent: Trustee Villarreal

There was a quorum present to conduct library business.

Also present in person: Interim Library Director Daniela Martinez, and Doreen Berrien

2. ADOPTION OF AGENDA

President Williams asked for a motion to approve the agenda as amended to move items 11b, 11c, and the Executive Session after agenda item number 4 which Trustee Butler called the motion and Trustee Sanchez seconded.

President Williams called for a roll call.

Ayes: Trustee Williams, Sanchez, Banks, Butler, Rice

Nays:

Abstain: Trustee Barber-Burnside

**Motion Passed**

3. INTRODUCTION OF VISITORS

Taxpayer Stephanie Samuel and Resident Tysha Blackmon

4. PUBLIC COMMENT

Trustee Barber-Burnside comments about the December 18, 2024, minutes reflecting and recording the request for an attorney being present at the October 16, 2024 board meeting.

Trustee Villarreal arrived to the meeting at 6:45 PM.

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5. EXECUTIVE SESSION

Pursuant to 5ILCS 120/2 (c)(1) "for the purpose to discuss the appointment, employment, compensation, performance or dismissal of specific employees of the public body"

and-

5 ILCS 120/2 (c)(7) " where setting the price for sale or lease of property owned by the public body is being considered".

Trustee Rice exited the meeting at 7:38 PM

6. Approval of appointing Daniela Martinez as the new Executive Library Director for the Maywood Public Library District, with salary and benefits starting the next pay period. President Williams asked for a motion to which Trustee Banks motioned, and Trustee Villarreal seconded.

Ayes: Trustee Williams, Barber-Burnside, Sanchez, Banks, Butler, Villarreal

Nays:

Abstain:

Absent: Trustee Rice

**Motion Passed**

Trustee Sanchez exited the meeting at 7:45 PM

Trustee Barber-Burnside exited the meeting at 7:50 PM

7. APPROVAL OF MINUTES

President Williams asked for a motion to approve the minutes from Regular meeting held on November 20, 2024, and Special Meeting Minutes held on December 2, 2024. Trustee Villarreal called the motion and Trustee Butler seconded.

President Williams called for a vote. **Motion Passed.**

8. COMMUNICATION & ANNOUNCEMENTS

Library Director Martinez expressed her gratitude to the Village for their help in decorating the library with the lights, as well as the partnership that they had for the Village Lighting Event.

9. TREASURE'S REPORT

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- 8a. **Action Item:** Approve December 2024 Treasurers Report
- 8b. **Action Item:** Ratify the Accounts Payable for November 13, 2024, in the amount of \$46,184.31 and Approve the Accounts Payable for December 11, 2024, in the amount of \$ 42,753.84
- 8c. **Action Item:** Approval of Library Payroll for November 27, 2024, in the amount of \$19,727.83, and December 11, 2024, in the amount of \$19,219.96
- 8d. **Action Item:** Approve the transfer of \$200,000 from US Bank Primary to US Bank checking to pay invoices and payroll

President Williams read the report to the Board.

President Williams asked for a motion to approve the Treasurer's Report encompassing agenda items 8a through 8d. A motion was made by Trustee Butler and seconded by Trustee Villarreal to approve the Treasurer's Report as presented.

President Williams called for a roll call vote.

Questions/Comments from the Board:

None

Ayes: Trustee Williams, Banks, Butler, Villarreal

Nays: n/a

Abstain: n/a

Absent: Trustee Barber-Burnside, Sanchez, Rice

**Motion Passed.**

**10. LIBRARY DIRECTOR'S REPORT**

President Williams asked for a motion to approve the Library Director's report. Trustee Butler moved to approve the report and Trustee Villarreal seconded the motion.

**Motion Passed.**

**11. COMMITTEE REPORTS**

No committee reports.

**12. OLD BUSINESS**

11a. **Discussion/Action Item:** Water Line Utility. **No Action Taken.**

**13. NEW BUSINESS**

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12a. **Discussion/Action Item:** Maywood Public Library Foundation. **No Action Taken.**

14. COMMENTS FROM THE BOARD

President Williams wanted to assure the board that she, President Williams, brought the items to the board to be able to discuss and decide together. These items were not meant to pressure the board into a decision, but to bring them the information and feedback from the attorneys. This decision would have then given President Williams and Library Director Martinez a direction for the lot.

President Williams then congratulated Library Director Martinez on the promotion and thanked Library Director for her hard work and dedication.

15. ADJOURNMENT

President Williams asked for a motion to adjourn. Trustee Villarreal moved to adjourn, and Trustee Butler seconded the motion.

President Williams called for a vote.

Before the motion passed, resident Tysha Blackmon addressed that she was there for her Patron Ban Hearing. Library Director Martinez stated that it was Resident Blackmon's hearing that was supposed to be under the Public Comment Section. Resident Blackmon stated a hearing isn't Public Comment and asked for an Appeal Hearing with the Board. Since there was a confusion and other board members needed to leave, President Williams apologized stated that her Appeal Hearing will occur in the January 15<sup>th</sup>, 2025, meeting and will note her say of removing her ban from Library record.

President Williams re-called for a vote.

**Motion Passed. The meeting adjourned at 8:17 PM.**

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
LaSondra Banks, Secretary