

**Regular Board Meeting Minutes
of the
MAYWOOD PUBLIC LIBRARY DISTRICT**

October 16, 2024

1. CALL TO ORDER & ROLL CALL

The Regular Meeting of the Maywood Public Library District Board of Trustees was called to order by President Shakeesta Williams at 6:30 PM on Wednesday, October 16, 2024, at the Maywood Public Library District.

Secretary Banks conducted the roll call.

Present: Trustees Williams, Barber-Burnside, Banks Butler, Villarreal

Absent: Trustee Sanchez, Rice

There was a quorum present to conduct library business.

Trustee Rice arrived at 6:40 PM, Trustee Sanchez arrived at 6:43 PM

Also present in person: Interim Library Director Daniela Martinez, Doreen Berrien, Dan Eallonardo, Independent Construction Service, and James Rachlin, Meristem Advisor

2. ADOPTION OF AGENDA

President Williams asked for a motion to approve the agenda as amended, placing Agenda Items 12c, 12d, and 14a after Committee reports. Trustee Barber-Burnside called the motion and Trustee Villarreal seconded.

President Williams called for a roll call.

Ayes: Williams, Barber-Burnside, Banks, Butler, Villarreal

Nays:

Motion Passed

3. INTRODUCTION OF VISITORS

Library employee and resident, Stephanie Samuel, Tysha Blackwood, Doreen Berrien, Dan Eallonardo, Independent Construction Service, and James Rachlin, Meristem Advisor

4. PUBLIC COMMENT

Resident Tysha Blackwood reported an incident of witnessing another patron asking for headphones for use in the Adult Service Computer Area and there being

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none available to borrow, and then her being escorted out by police officers. She additionally inquired about the Technology Grant the Library was granted to the library. Interim Martinez then clarified the incident and responded to the question resident Blackwood asked.

5. ANNUAL LEVY PRESENTATION BY JAMES (JAMIE) RACHLIN FROM MERISTEM ADVISORS

Jamie Rachlin came to give a presentation and a summary of the Budget and Appropriation Ordinance, the .02 Building Maintenance Levy, and the Annual Levy for the Maywood Public Library District.

Questions/Comments from the Board:

.02 Building Maintenance Levy clarification

Trustee Barber-Burnside asked for a meeting with Library Attorney

6. FACILITIES UPDATE BY DAN EALLONARDO FROM INDEPENDENT CONSTRUCTION SERVICES

Dan Eallonardo provided an update on the Elevator Modernization Project and how the information that Interim Martinez provided from Anderson Elevator, gives an opportunity for a change order to get some credit from Colley Elevator. Additionally, Dan presented the rework of the numbers that included the scope of work and the pricing with the alternatives that Colley suggested. Lastly, another route that was suggested to cancel the alternates for the cab modernization.

The Board then gave directions to Dan to remove the cab modernization work from the east elevator and continue the mechanical and cosmetic on the west elevator, as well as present the potential credit from the newer parts from the elevator.

7. APPROVAL OF MINUTES

President Williams asked for a motion to approve the minutes from the regular and executive meeting held on October 16, 2024. Trustee Banks made a motion to approve regular meeting minutes. Trustee Sanchez seconded the motion.

President Williams called for a vote. **Motion Passed.**

8. COMMUNICATION AND ANNOUNCEMENTS

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Trustee Banks commented that Trustee Barber-Burnside left the meeting at 7:28 PM.

Trustee Butler mentioned that the library programs of Sex, Lies & Media Training for Teens, October 3 @ 4 PM and Sex Trafficking Awareness, October 3 @ 5 PM were great programs.

President Williams mentioned the movie showing at the Library of, "Punch 9 for Harold Washington".

9. TREASURER'S REPORT

9a. Action Item: Approve October 2024 Treasurers Report

9b. Action Item: Ratify the Accounts Payable for August 14, 2024 in the amount of \$69,176.41 and for September 18, 2024 in the amount of \$46,016.99 and Approve the Accounts Payable for October 09, 2024, in the amount of \$44,120.17

9c. Action Item: Approval of Library Payroll for September 18, 2024, in the amount of \$16,848.73 and October 2, 2024, in the amount of \$15,349.92.

9d. Action Item: Ratify the transfer of \$200,000 from US Bank Primary to US Bank checking to pay invoices and payroll

Treasurer Sanchez read the report to the Board.

President Williams asked for a motion to approve the Treasurer's Report encompassing agenda items 9a through 9d. A motion was made by Trustee Sanchez and seconded by Trustee Villarreal to approve the Treasurer's Report as presented.

President Williams called for a roll call vote.

Questions/Comments from the Board:

Peerless

Nicor

Ayes: Trustee Williams, Sanchez, Banks, Butler, Rice,
Villarreal

Nays: n/a

Abstain: n/a

Absent: Trustee Barber-Burnside

Motion Passed.

10. INTERIM DIRECTOR'S REPORT

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President Williams asked for a motion to approve the Interim Director's report. Trustee Sanchez moved to approve the report and Trustee Barber-Burnside seconded the motion.

Motion Passed.

11. COMMITTEE REPORTS

President Williams asked for which other Trustee's would like to be part of the Maywood Library Foundation Committee.

12. OLD BUSINESS

Approval of .02 Building and Maintenance Levy. President Williams asked for a motion to approve the .02 Building and Maintenance Levy, Trustee Sanchez motioned the approval and President Villarreal second.

Ayes: Trustee Sanchez, Banks, Villarreal, Rice

Nays: Trustee Williams

Abstain: Trustee Butler

Absent: Trustee Barber-Burnside

Motion passed.

13. NEW BUSINESS

13a. Discussion/Action Item: Water Utility Inquiry Update

No motion required.

14. EXECUTIVE SESSION

Pursuant to 5 ILCS 120/2(c)(2), "Executive Session to discuss the employment, compensation, discipline, performance, or dismissal of specific employees".

President Williams asked for a motion to move into Executive Session. Trustee Sanchez motion to move into Executive session and was second by Trustee Butler.

15. NEW BUSINESS – CONTINUED

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12b. Discussion/Action Item: Director Search Proposal

President Williams asked for a motion to amended 12b. to Director Search Moving Forward. Trustee Villarreal motioned to amended 12b. to Director Search Moving Forward and was second by Trustee Rice.

Ayes: Trustee Williams, Banks, Villarreal, Rice

Nays: Trustee Sanchez, Butler

Abstain:

Absent: Trustee Barber-Burnside

Motion Passed.

President Williams asked for a motion to move forward with a Director Search. Trustee Rice motioned to move forward with a Director Search and Trustee Banks second.

Ayes: Trustee Banks, Rice

Nays: Trustee Williams, Sanchez, Villarreal, Butler

Abstain:

Absent: Trustee Barber-Burnside

Motion Denied.

16. ADJOURNMENT

President Williams asked for a motion to adjourn. Trustee Butler moved to adjourn, and Trustee Villarreal seconded the motion.

President Williams called for a vote.

Motion Passed. The meeting adjourned at 9:16 PM.

SIGNED: _____



LaSondra Banks, Secretary

DATE: _____

11/20/24